**PERM: Strategy Worksheet**

**Name of Foreign National: Anne, Pujith**

**Current Position at American Express: Engineer**

**Date Worksheet Completed: 03/26/2024  
Reminder: Position changes are prohibited during the PERM process**

**Education and Experience to PERM Requirements**

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| **1. Education** | | | | | | | | | | | | | | |
| Complete a separate row for each degree program you have completed. | | | | | | | | | | | | | | |
| **Name of University or College** | **Mailing Address of University or College** | | | | | **Degree Level and Field of Study** | | **Year Degree Awarded** | **Number of Years of Degree Program** | | **Notes:**  **- Evaluation Required, and EDGE Certification Received?**  **- Reviewer’s Notes on Education.**  **[Do Not Update]** | | | |
| Jawaharlal Nehru Technological University Hyderabad | II Floor, Administrative Block, JNTUH, Kukatpally, Hyderabad - 500085 | | | | | Bachelor of technology, Mechanical Engineering | | 2013 | 4 | | *Equivalent to [Insert Determination by PARK or Other Equivalency Evaluation Service], with EDGE certification: and request EDGE amendment.* | | | |
| University of Houston, Clear Lake | 2700 Bay Area Blvd  Houston, TX 77058-1002 | | | | | Master of Science, Engineering Management | | 2018 | 2 | | *Equivalent to [Insert Determination by PARK or Other Equivalency Evaluation Service], with EDGE certification: and request EDGE amendment.* | | | |
| **2. Employment History** | | | | | | | | | | | | | | |
| Include a separate row for **every** job title you have held at **every** employing entity at which you have worked.  **Reminders:**  1. Dates must be exact (MM/DD/YYYY)  2. Dates must match your former employer’s internal HR records  3. Dates must not overlap | | | | | | | | | | | | | | |
| **Dates of Employment**  **(Please list official exact dates MM/DD/YYYYper HR records)** | | **Employer (Not Client)** | | | **Official Job Title** | | **Full Employer Headquarters Address** | | | **Supervisor’s Full Name and Tel. # *(may also list HR phone number)*** | | **Was AMEX your client? (Y/N)** | **# of Hours per Week** | **If in US: Immigration Status (ex. H1B, L1A/B, F1, etc)** |
| [12/12/2022] - Present | | American Express Company | | | Engineer | | 200 Vesey Street, New York, NY-10285 | | | Aditi Gidra | | N/A | 40 | [Insert immigration status] |
|  | | Adroit Affine LLC | | | DevOps Engineer | | 21640 N 19th Ave, Phoenix, AZ 85027 | | | Sailaja Devi | | Yes | 40 | H1b |
|  | | ProTeam LLC | | |  | |  | | |  | | Yes |  |  |
|  | |  | | |  | |  | | |  | | Yes |  |  |
| [Please insert an explanation for any employment gaps over 2 weeks, if any] | | | | | | | | | | | | | | |
| **3. Employment Job Duties** | | | | | | | | | | | | | | |
| Please add job duties for any previous roles at your employer and prior companies in the below sections.   * List a separate entry for **every** job title you have held at **every** employing entity at which you have worked * Employers and Job Titles must match Section 2 * Provide **no more than** 3-5 full sentences for each job title * Write job duties in the past tense (For example: Work**ed**…, Develop**ed,** Perform**ed**)   Klasko Immigration Law Partners will add the job duties for your **current** position. | | | | | | | | | | | | | | |
| **Employer  (Not Client)** | | | **Job Title** | **Job Duties (No more than 3-5 full sentences in the past tense)** | | | | | | | | | | |
| [Insert full name of employer] | | | [Insert job title] | * [Insert job duties you performed in this position] | | | | | | | | | | |
|  | | | [Insert Information for prior employers in these rows. Add or delete rows as needed.] |  | | | | | | | | | | |
|  | | |  |  | | | | | | | | | | |

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| **4. Personal and Professional Details** | |
| Update the highlighted information fully in advance of returning it to our office. The last five fields, beginning with “Legal Entity” can be confirmed within myInfo and some details may require you to confer with your hiring leader. | |
| **Band Level** | 30 |
| **Employee ID** |  |
| **Base Salary** | 113,850 |
| **Amount of Employee Referral** |  |
| **Job Function** (e.g., Technologies, Finance, Risk, Marketing, etc.) | Technology |
| **Number of Employees Supervised, if any (as indicated in the myHR system—only include direct employees of AMEX (NOT contractors) over whom you have hiring and firing authority)** | **0** |
| **Job Titles of Employees Supervised, If Any** | [Insert the official job title of supervisees listed above, if any]  [Insert the official job title of supervisees listed above, if any] |
| **Work Arrangement in light of Amex Flex** | Hybrid |
| **AMEX Reporting Office (i.e., Full Mailing Address of Your Office Location)** | 18850 North 56th Street  Phoenix, AZ 85054  Maricopa  United States |
| **Your Residential/Home Office Address** | 7313 W Monte Cristo Ave, Peoria, AZ 85382 |
| **Hiring Leader (Name, Phone Number, and Email)** | Supervisor Name: Aditi Gidra  Supervisor Phone Number: +91 8008533312  Supervisor Email: Aditi.Gidra1@aexp.com |
| **Hiring Leader’s Full Job Title** | Engineering Director, CLOUD OPERATIONS – CICD & OBSERVABILITY |
| **Business Unit Name** | Cloud |
| **Department/Group Name** | Please insert |
| **Secondary Leader to Review Applicants (for example, a skip leader who can fill in for your leader to assist) (Name, Phone Number, and Email)** | Secondary Leader Name: Please insert  Secondary Leader Phone Number: Please insert  Secondary Leader Email: Please insert |
| **Legal Employer** | American Express Company |
| **Department Number (7 digits) (on myinfo starts with “A”)** | Please insert |
| **Location Code (5 digits)** | Please insert |
| **Cost Center Number (10 digits)** | Please insert |
| **Job Code for Sponsored Employee(6 digits)** | Please insert |